

Welcome to Magnolia Bend!

We are SO happy you chose us!! We hope your wedding day is every bit as amazing as you envision it. I have made this packet in attempt to help things go smoothly, in both planning stages and execution. I realized after our first 2 years of business, plenty of things are discussed aloud, but few things were remembered once the big day arrived. Parents, helpers, and soon to be in-laws always felt out of the loop. I have also provided a growing list of friendly vendors we love working with, and simple rules we hope new and old vendors will abide by, as well as our clients.

**Please fill out this simple questionnaire and return to Magnolia Bend on your wedding week Thursday!**

Brides Full Name (print please- needed for signage)

Grooms Full Name

Who will be paying the \$500 *refundable* damage deposit (cash or check) due today?

Catering-

Florist-

DJ-

Planner-

Cake-

Photog/Videographer-

Do you wish to allow your guests to eat immediately after ceremony? (Recommended)

Any special requests regarding food service? (Cake cutting, allergies, diet, etc)

Will there be a first look, and if so, with whom?

What time is rehearsal and what are the rehearsal dinner plans?

MOH name and phone number

MOB name and phone number

Expected head count and number invites sent out?

What is the bar serving?

What is on the dinner menu for reception?

Will Golf cart or Green Wall be rented? And who is paying?

Favorite vendors (and growing). IN NO CERTAIN ORDER

**Photography-**

Rachel Leigh Photography  
Nikki Bardwell  
Veronica VanGessel  
Maddie Babb  
Elliott Racca  
Emily Deville  
Kel Bonton  
Brittney Feeheley  
Southern Storm Photography  
Chelsea Aycock  
Rachel Duncan  
Visions by Mary  
Emily Michelle  
Meagan Bailey  
Kelsi Morris  
Molly Purvis  
Hanna Catherine

**Catering-**

Southern Creations  
Panorama  
Simply Southern  
BackWoods  
Sweet Ds Bakery (Natchitoches)  
Shelly Elizabeth Catering (Natchitoches)  
Sleigh bells catering  
The Main Dish (pickup only)  
Making Memories Catering  
[Southbound Spirits-keg trailer/BAR](#)

**Wedding Planner/Decor/Coordinator-**

Amy Lavespere Knight with Timeless Event Productions  
Jocelynn Tudor with Stache Vintage Rentals  
Debbie Ahrens with Ahrens Designs  
Lindsay Newcomb with Where Wishes Come True  
Annalise Gerami with Lovely Events & Planning (Lafayette based will travel)  
Monica Thibideaux with The Guided Pearl (Lafayette)

**Cake-**

Cake Barn  
Sweet Confections  
Sweet Joy

**Live Painters**

Stephanie Gaffney (fine art)  
Kayla Terrell (folk art)  
\*Angela Osborn. (fine art)  
Daren and Tina Alexander

**DJ-**

Shy Tyler/ Tyler Entertainment  
DJ Shan  
Mike Wherley/Don't Blink  
Daren Prince/Beatz 2 Geaux  
Chris Jett  
Tony Groove  
Geaux Big Entertainment

**FLORISTS**

Boxwood Florals  
Front Porch Designs  
Bayou Les Fleur  
Southern Guns & Roses  
Always Yours by Sheila  
The Cotton Boll

**REHEARSAL DINNER SPACES**

The Main Dish  
The Levee at Holiday Inn  
Buckets Seafood  
Southern Creations  
The Tudor Room at Diamond Grill  
Southern Occasions (space only)

**VIDEOGRAPHY**

Lemoine Productions  
Bonton Media  
Fly Bye  
Bulls Eye Cinematography  
Anointed Media LLC

**Makeup/Hair-**

Samantha Pinder Makeup Artistry (Face only)  
Jessica Johnson (works with Pinder, Hair only)  
Angel Ray  
Rhianna Bolen  
Liz Cormier

Transport-Bonita LaCombe

Reminders and info for co-vendors and clients:

-DJs are expected to go upstairs. The loft is a designated area for them to go. The loft space can not be used for anything other than DJ space during a wedding. Exceptions include ADA or other health related reasons, prohibiting the DJ from physically getting upstairs. It is your job to make sure the DJ will go upstairs before you book them. Our building does not require massive equipment. **We can not provide a table. We do not provide extension cords or linens for DJ. Professionals should come equipped.**

\*\*\*DJs must be insured and show proof of insurance before being allowed to perform.

Caterers- We only provide a catering kitchen, NOT a commercial kitchen. There is neither a stove nor oven onsite. Our warming oven is a cabinet appliance, and keeps already hot food hot. Cold food can not be reheated at Magnolia Bend other than in a microwave.

**RULE REFRESHER- Please reread your contract for complete list. This is a short list of the most forgotten ones and some that have recently come into effect.**

-No holes in walls while decorating. Please use Command Strips correctly.

-Do not drag furniture across floor for any reason. Lift tables and chairs to move.

-No confetti WHATSOEVER (exception being LIVE florals)

-Pampas grass needs to be sprayed with hairspray before using indoors. And sprayed again.

-Tapered candlesticks must have a catch base, and are not allowed on tables AT ALL if you are using our linens, unless completely enclosed.

-We do not allow fake petals on grounds or in Chapel, unless the family agrees to pick them up immediately after ceremony. They are scattered by the wind, not biodegradable, and are essentially litter. Real petals are eco friendly and preferred. Etsy has many options, and often floral shops or grocery stores give old, wilted blooms away for free when unsold.

-no kegs. (Unless a beer tap trailer is rented, such as though Southbound Spirits) Without a kegerator, temps can not be maintained, they turn to all foam, and it's a waste of money and space. Cans only. No beer bottles. No 2 liters of Coke. Just cans.

-CIGARETTES and beer cans are not to be tossed around property for any reason. We provide large trashcans, as well as live bussers to help with trash, and bronze butt cans in multiple locations on deck. Finding this thrown around property is infuriating and EXTREMELY tacky. It's garbage. ENTIRE DEPOSIT WILL BE FORFEITED IF THIS IS EXCESSIVE. I decide what is excessive. Grounds are cleaned up two separate times before each and every event.

-Chewed gum stuck to the bottom of our furniture or found by expensive shoes is vile. Please keep that in mind regarding children and guests. NO GUM on grounds

-Dip spit on the ground. This is not the place. If you must use chewing tobacco, use a cup, and throw away immediately. No one else should have to pick that up.

-Children should not run around wild on the property unsupervised. Large areas are pitch black at night and we will not be responsible for injuries.

-Rehearsals should be kept to a minimum head count. ONLY those participating IN wedding should be present. Traditionally, significant others and out of town guests are invited to the offsite rehearsal dinner afterwards.

Advice: keep your rehearsal guest list small. Too many chiefs and unsolicited advice can make things unnecessarily complicated and stressful to The Bride. Our client is The Bride, regardless of who paid for event space.

Rehearsal dinners are to be off site. Some recommendations are Southern Creations, The Tudor Room at The Diamond Grill, The Levee in the Downtown Holiday Inn, and Buckets Seafood. No exceptions.

-We do not allow BYOB for guests. Any alcohol brought into wedding reception should be given to bartender. We can not safely control the amount of alcohol served when someone is irresponsibly filling their cup from whatever they have in the parking lot. Guest will be asked to leave. Exceptions: the occasional daiquiri. Use common sense. No ice chests on wheels. No kegs, no glass beer bottles. Aluminum cans only.

-During reception, guests should not be going in and out of the kitchen unless they are a part of the food service team. Guests will very politely be asked to leave the food service area.

-Parking- There are 2 parking areas on the property. One is the parking lot near the road. 40 vehicles fit when people park correctly. If you park too far from another vehicle, essentially taking up 2 valuable parking spots, you or your guests will be asked to re-park. The other area is to the immediate left of circle drive when facing the building. We can get 15 cars here. Headlights into treeline. Not parallel, not diagonal, just straight. Will provide a visual aid if needed. Another area is parallel to parking lot, for which an officer and staff will assist. NO ONE IS ALLOWED TO PARK INSIDE THE CIRCLE DRIVE ON THE GRASS, or on the circle drive. It is for pickup, drop off, and exit only.

-In the event of rain, The Chapel is sufficient. We do not allow indoor ceremonies when the guest count is more than 50 people unless it is torrential downpour. Please see Jenna to cover specifics.

-We reserve the right to change any floor plan as we see fit. The flow of the room works best when 8-10 round tables are used indoors (Seating for 64-80 chairs), and outside space is completely utilized, which is seating for 80-120. Cramming tables indoors just because "my crowd does not like it outside" will not work for us. We must be able to get around tables safely and efficiently in order to bus them, while all chairs are pulled out and occupied. In most cases we can provide suggested floor charts, but are open to suggestion, and we try very much to be flexible and agreeable.

The outdoor space is a quiet, relaxing departure from the rowdy party indoors, and not a night club. Extra rowdy and unmanageable guests will be politely asked to quiet down once, and very discreetly as not to cause embarrassment. We don't want to ruin someone's good time. A second time however, and they may be asked to leave.

Barbaric behavior is frowned upon. Urinating off deck, jumping on tables, revving pipes in parking lot as if it were a mating call, yelling at people from building TO parking lot after dark, crushing beer cans on forehead, turkey calling, attempting to swat at lights, as well as other acts of total ignorance will, in most cases, not be tolerated. I will not allow your guests to disrespect our property and neighbors, nor will I allow them to cheapen your beautiful day.

